

# SIERRA ALUMINUM COMPANY

ALUMINUM EXTRUSIONS • PAINTING • ANODIZING • FABRICATION

## CREDIT APPLICATION

An  
Employee  
Owned  
Company

COMPANY NAME \_\_\_\_\_

DBA or DIV of \_\_\_\_\_

Check applicable:  Corporation  Sole Proprietor  Partnership  Limited Liability Corp.

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ FAX \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_ RESALE NUMBER \_\_\_\_\_ FEDERAL TAX ID \_\_\_\_\_

BANK \_\_\_\_\_ ACCOUNT # \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT \_\_\_\_\_

**REFERENCE #1** \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT \_\_\_\_\_

**REFERENCE #2** \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT \_\_\_\_\_

**REFERENCE #3** \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT \_\_\_\_\_

ALL PAYMENTS ARE DUE AND PAYABLE 30 DAYS FROM THE DATE OF THE INVOICE ON OPEN ACCOUNT TERMS. IF ANY PAYMENT IS NOT RECEIVED BY SIERRA WITHIN TEN (10) DAYS OF ITS DUE DATE, A LATE CHARGE OF 1.5% PER MONTH OF THE UNPAID AMOUNT SHALL ACCRUE.

IF SIERRA SEEKS LEGAL COUNSEL TO COLLECT ANY MONEYS OWED TO SIERRA YOU SHALL PAY ALL ACTUAL ATTORNEYS' FEES EXPENDED.

ALL LITIGATION CONCERNING OR INVOLVING THE RELATIONSHIP BETWEEN YOURSELF AND SIERRA SHALL BE FILED IN THE CONSOLIDATED SUPERIOR/MUNICIPAL COURT OF RIVERSIDE COUNTY; ALL SIGNATORIES AGREE TO SUBMIT TO THE JURISDICTION OF THAT COURT.

For the purpose of obtaining an open line of credit with Sierra Aluminum Company, I, as an Authorized Company Agent, do hereby state the information provided herein is accurate and agree to the terms and conditions of Sierra Aluminum Company Credit Policy, as well as this application.

Authorized Company Agent \_\_\_\_\_ Date \_\_\_\_\_

Printed Agent Name \_\_\_\_\_ Title \_\_\_\_\_



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## Company Contact Information

An  
Employee  
Owned  
Company

Company Name: \_\_\_\_\_

Bill to Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Ship to Address:  
(If different) \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Purchasing Agent: \_\_\_\_\_

Extension: \_\_\_\_\_

Email: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_

Extension: \_\_\_\_\_

Email: \_\_\_\_\_

We have the ability to email order acknowledgements, shipping manifests and invoices. This eliminates the need to mail these documents. If you are interested in this, please provide the necessary email addresses below.

Order Acknowledgments – email to: \_\_\_\_\_

Manifests – email to: \_\_\_\_\_

Invoices – email to: \_\_\_\_\_

Financial Statements available: Yes / No

Please return this form, along with the credit application, by mail, fax or email.

Mail: Sierra Aluminum Co., Credit Dept., 2345 Fleetwood Drive, Riverside, CA 92509

Fax: 951-823-8711

Email: [AMantoen@SierraAluminum.com](mailto:AMantoen@SierraAluminum.com)

You may reach our Credit Manager by phone at 951-823-8710

# SIERRA ALUMINUM COMPANY

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## Terms and Conditions of Sale (Rev. 04/15/2016)

1. Acceptance  
Acceptance of orders by Sierra Aluminum Company (here in referred to as SAC) is subject to buyer's agreement to these Terms and Conditions of Sale.
2. Sales Terms  
Payment Terms are Net 30 days from date of SAC invoice. SAC may assess a late fee on any overdue amount of 1.5% per month.
3. Prices  
Prices are subject to change without prior notice on non-acknowledged orders.
4. Credit  
Credit approval by our Credit Department is required for open account terms.
5. Orders  
Orders may only be submitted by fax, mail, or e-mail.
6. Delivery  
Delivery dates are best estimates and SAC will use all reasonable efforts to ship order by estimated delivery date. SAC will not be responsible for any liabilities, fees, or incurred delivery costs of material not meeting estimated delivery date.
7. Claims  
Claims for shortage or damaged material must be filled within 30 days after delivery of material.
8. Rejected Material  
All returns for rejected material must be approved in writing / e-mail by SAC before pick-up will be issued. Our drivers are not authorized to make pick-ups without SAC pick up documents.
9. Clerical Errors  
Clerical errors made by SAC on quotations shall be subject to correction by SAC without penalty.
10. Purchase Agreements  
Customer Purchase Agreements must be signed by an authorized SAC Representative to be valid.
11. Disputes  
All disputes shall be brought in the State of California, Riverside County, CA.
12. Force Majeure  
Neither party will be in default if caused by an extraordinary event beyond reasonable control without its fault or negligence
13. Terms and Conditions  
Terms and Conditions can also be viewed and downloaded from our website [www.sierraaluminum.com](http://www.sierraaluminum.com)
14. Indemnification  
Customer shall indemnify, defend, and hold harmless SAC, its employees, officers, directors, and agents from all lawsuits, claims, or costs arising from products or services provided by SAC to customers or third parties, unless caused by a defect in SAC's product, SAC's gross or sole negligence, or SAC's willful misconduct as determined by a court of law.
15. Attorney Fees  
Customer agrees to pay SAC reasonable attorney fees and costs, if legal action required.

2345 Fleetwood Drive • Riverside, CA 92509-2426  
951-781-7800 • FAX 951-787-6577  
[www.SierraAluminum.com](http://www.SierraAluminum.com)

An  
Employee  
Owned  
Company

## California Resale Certificate

**I HEREBY CERTIFY:**

1. I hold valid seller's permit number: \_\_\_\_\_.

2. I am engaged in the business of selling the following type of tangible personal property:  
\_\_\_\_\_.

3. This certificate is for the purchase from \_\_\_\_\_ of the item(s) I have listed in paragraph 5 below.  
[Vendor's name]

4. I will resell the item(s) listed in paragraph 5, which I am purchasing under this resale certificate in the form of tangible personal property in the regular course of my business operations, and I will do so prior to making any use of the item(s) other than demonstration and display while holding the item(s) for sale in the regular course of my business. I understand that if I use the item(s) purchased under this certificate in any manner other than as just described, I will owe use tax based on each item's purchase price or as otherwise provided by law.

5. Description of property to be purchased for resale:

6. I have read and understand the following:

**For Your Information:** A person may be guilty of a misdemeanor under Revenue and Taxation Code section 6094.5 if the purchaser knows at the time of purchase that he or she will not resell the purchased item prior to any use (other than retention, demonstration, or display while holding it for resale) and he or she furnishes a resale certificate to avoid payment to the seller of an amount as tax. Additionally, a person misusing a resale certificate for personal gain or to evade the payment of tax is liable, for each purchase, for the tax that would have been due, plus a penalty of 10 percent of the tax or \$500, whichever is more.

\_\_\_\_\_  
NAME OF PURCHASER

\_\_\_\_\_  
SIGNATURE OF PURCHASER, PURCHASER'S EMPLOYEE OR AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
PRINTED NAME OF PERSON SIGNING

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
ADDRESS OF PURCHASER

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
DATE

Please return this form by mail, fax or email.

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